

**UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF TENNESSEE
Western Division
Office of the Clerk**

*Thomas M. Gould, Clerk
242 Federal Building
167 N. Main Street
Memphis, Tennessee 38103
(901) 495-1200*

*Deputy-in-Charge
U. S. Courthouse, Room 262
111 South Highland Avenue
Jackson, Tennessee 38301
(713) 421-9200*

NOTICE OF SETTING
Before Judge Mark S. Norris, United States District Judge

February 11, 2020

RE: 2:19cr20025-02-MSN
USA v. MARK J. WHITAKER

Dear Sir/Madam:

A CHANGE OF PLEA has been SET before Judge Mark S. Norris on TUESDAY, FEBRUARY 18, 2020 at 1:30 PM in Courtroom 4, 9th floor of the Federal Building, Memphis, Tennessee.

Please submit the proposed plea agreement, a summary of the elements of the offense(s) charges and the statutory penalties to chambers at least one (1) day in advance of the change of plea hearing by emailing it to: ECF_Judge_Norris@tnwd.uscourts.gov.

As to defendants on bond, failure to appear without leave of court will result in a forfeiture of appearance bond and issuance of a warrant for arrest.

**THE DEFENSE COUNSEL SHALL PERSONALLY CONTACT THE
DEFENDANT TO INSURE HIS/HER ATTENDANCE AT THE DESIGNATED TIME.**

If you have any questions, please contact the case manager at the number provided below.

Sincerely,
THOMAS M. GOULD, CLERK

BY: S/ Zandra Frazier
Zandra Frazier, Case Manager
901-495-1277
E-mail: zandra_frazier@tnwd.uscourts.gov